

2016-2017 PPE PTO

Executive Board

Meeting Minutes, October 18, 2016

A regular meeting of the PPE PTO Executive Board was held at Percy Priest Elementary School on Tuesday, October 18, 2016. The meeting convened at 5:10pm. Co-Presidents Katie Cameron and Eileen Wright presided.

**Attendees**: Melinda Williams, PPE Principal, Christina Brumleve, Teacher Representative; Vonda Dunn, Teacher Representative; Katie Cameron, Co-President; Eileen Wright, Co-President; Whitney Conyers, Co-Vice President; Courtney Evans, Co-Vice President; Kirsten Schriner, Treasurer; Carlin Graham, Assistant Treasurer; Lesli Hall, Past President/Exec. Board Advisor (non-voting); Bonnie Paik, Recording Secretary

**Welcome & Call to Order:** Katie Cameron called the meeting to order with Christina Brumleve seconding the motion.

**Approval of September Meeting Minutes:** A motion was made by Christina Brumleve for approval of September meeting minutes, Kirsten Schreiner seconds the motion. Motion carried.

**Treasurer’s Report:**

* + Checking Account Balance as of 9/30/16: $92,153.69
    - Invest Actual as of 10.18.16: $67,929.71
    - Invest Pledges: $109,615
  + Net Income increased YOY by: $33,000

**Principal’s Report:**

* Green Hills Grille “Eat Out for PPE” raised $750
* CPK’s “Eat Out for PPE” is Wednesday, October 19th
* Kroger Plus Card has raised $644 to date
* Prospective Parent Open House will take place Thursday, November 10th
* Grandparents Lunch
  + K and 4, November 17th
  + 1, 2, 3, November 18th
* Scholastic Book Fair, November 14th-18th
* Twice Daily in Forest Hills providing Icee coupons to students achieving perfect attendance
* PPE Family Picnic was a great success with lots who attended
* Report Cards Issued October 17, 2016
* MNPS Maintenance Department has made some recent updates to the school:
  + HVAC units installed in the Kindergarten area
  + Painted bathrooms in gym and 3rd grade POD
  + Patched holes on outdoor track
  + Painted front doors to the school
  + Cleaning improvements are expected as well as replacement of stained tile
* School Choice Festival took place last month

**Co-President’s Report:**

* Tiger Cup:
  + Hudson did a great job and
  + Event numbers are being finalized
* Eileen Wright reported on shade structure to be finished in the winter 2017
* Student (printed) Directory is ready to be printed. Metro Printing to be contacted for a quote
* PTO Meeting 11.15.16 at 8:30am in the Café.
  + Looking for a speaker (looking to invite principals from Valor, Head, Rosa Parks, and JT Moore)
  + Holding meeting in the morning to increase parent attendance
* Auction
  + Committee Meeting will be held on Friday, November 11th
  + All major committee chair slots are filled
  + A Songwriters Night will be planned as an auction item
    - Four couples hosting event
    - Will be sold similar to a class party through the online auction
    - Food, drinks and sound will be provided by event hosts
* Math OR Science Night in February
  + Reservations taken for families to participate
  + PTO pays for expenses
  + Information to come. Friday night.

**Adjournment at 6:15pm** Kirsten Schriner makes the motion to adjourn with Carlin Graham seconding the motion.

Bonnie Paik

Recording Secretary

PPE PTO Executive Board