

2017-2018 PPE PTO

Executive Board

Meeting Minutes, September 12, 2017

A regular meeting of the PPE PTO Executive Board was held at Percy Priest Elementary School on Tuesday, September 12, 2017. The meeting convened at 5:05pm. Co-Presidents Whitney Conyers and Courtney Evans presided.

**Attendees**: Melinda Williams, PPE Principal; Emily Cary, Teacher Representative; Christina Brumleve, Teacher Representative; Courtney Evans, Co-President; Whitney Conyers, Co-President; Heather Chapman, Co-Vice President; Tarala Rybacki, Co-Vice President; Carlin Graham, Treasurer; Marisa Adair, Communications Chair; Michelle Sweeney, Parliamentarian; Bonnie Paik, Recording Secretary

**Call to Order:** Courtney Evans called the meeting to order with Michelle Sweeney seconding the motion.

**Approval of August Meeting Minutes:** A motion was made by Courtney Evans for approval of the August meeting minutes, Christina Brumleve seconds the motion. Motion carried.

**Treasurer’s Report:**

* + Inventory for Tiger Store has been selling well. Items will be available at the Fall Family Picnic.
  + Invest Campaign
    - Pledges: Approximately: $107,000
    - Paid to Date (as of August 30, 2017): $38,791, 11
  + PTO Checking Account Balance as of 8.30.17: $53,360.80
    - There are no outstanding balances for the 4th Grade Gift and Playground projects
  + Misc.: Teacher reimbursements must have Melinda or Whitney’s signature on form.

**Principal’s Report:**

* As of 9.12.17, there are 535 students. K enrollment higher than projected
* Hillsboro H.S. ground breaking and cluster night took place within the last couple of weeks
* Dr. Craig Hammond is speaking at tonight’s PTO meeting and will be discussing the renovation needs of PPE.
* Katie Cameron is chair of the Advocacy Committee and will be taking information from tonight’s meeting to determine who wants to join the committee and action steps
* Jeff and Laret Casella, PPE parents, are designers/architects who have been approached to assist in drawing up the plans.

**Co-President’s Report:**

* Audit took place 9.7.17
* Spring Auction meeting to take place Monday, September 18th. Looking at City Winery on April 27th
* Family Picnic
* September 22nd, 5:00pm, PPE lawn
  + DJ Louie/Face painting
  + Food trucks
  + Free event to all PPE families
* Tiger Cup
  + Monday, October 2nd
  + Old Natchez Country Club
  + 30 golfers have signed up to date, there is a goal of 60 players
  + Hole Sponsorships still available
* Songwriters Night
  + September 16th, 6:30-9:30pm
  + Artists include James Slater, Craig Wiseman, Chris Thompkins
* 1st Day School Supplies Proposal (Presented by Heather Chapman)
  + Lipscomb, Scales, Glendale currently use this system
  + Kits can be sent to the home or to school
  + If shipped to school, includes free shipping and reduces cost by $10.00 per kit
  + Orders to be placed by June
  + Teacher “Wish Lists” also available on the site
  + Looking for commitment of PPE’s participation by Jan. 31st
  + Circling back during the October meeting

**Adjournment:** Courtney Evans makes a motion to adjourn the meeting. Marisa Adair seconds the motion. Meeting adjourned at 6:25pm.

Bonnie Paik

Recording Secretary, PPE PTO Executive Board