



2016-2017 PPE PTO
Executive Board

Meeting Minutes, January 17, 2017

A regular meeting of the PPE PTO Executive Board was held at Percy Priest Elementary School on Tuesday, January 17, 2017. The meeting convened at 5:05pm. Co-Presidents Katie Cameron and Eileen Wright presided.

Attendees: Melinda Williams, PPE Principal, Christina Brumleve, Teacher Representative; Katie Cameron, Co-President; Eileen Wright, Co-President; Whitney Conyers, Co-Vice President; Courtney Evans, Co-Vice President; Kirsten Schriener, Treasurer; Carlin Graham, Assistant Treasurer; Bonnie Paik, Recording Secretary

Guest Attendee: Auction Chair: Tarala Rybacki

Welcome & Call to Order: Eileen Wright called the meeting to order with Kirsten Schriener seconding the motion.

Approval of November Meeting Minutes: A motion was made by Christina Brumleve for approval of the November meeting minutes, Vonda Dunn seconds the motion. Motion carried.

Treasurer's Report:

- Checking Account Balance as of 12.31.16: \$67,155.18
 - Invest Net as of 12.31.16: \$114,308.43
 - Golf Classic Net as of 12.31.16: \$6,785.40

Spring Auction:

- Friday, April 7th, 6:30pm, Houston Station
- Tarala Rybacki shared Save the Date flyer created by PPE Parent, Gretchen Ekiss
- \$7,500 committed in overall sponsorship
- Twice Daily is sponsoring at \$1,500.00
- \$12,000 committed in auction donations to date
- Tarala and Co-Chair, Ashley Wade, hosting a Fiesta-themed Auction Meeting on Thursday, January 19th for volunteers
- Ticket Sales will begin at the end of February
- Online Auction will take place after Spring Break

- Songwriters' Night Update
 - Jessica and Chris Thompkins have agreed to play the event. Additional songwriters will join at a later date.
 - Tickets will be sold during the online auction in a first-come, first-served basis. Tickets are likely priced at probably \$100 a piece. Number of tickets sold: 100
 - Event to take place 2nd or 3rd week of September
- Class Baskets
 - Scarlet James and Amanda Kellum are in charge of baskets. This year two per grade will be sold vs. one per class.
 - Volunteers are in place from every grade to work on the baskets
 - Parent collection envelopes will be sent home early Feb. to collect money for the baskets
 - PPE Kids to vote on baskets. Top 5 will be placed in Live Auction.

Principal's Report:

- Staff Gift, everyone was very appreciative for the PPE parents' gift
- PPE was the only public school in attendance at Lipscomb Academy's Professional Development Seminar
- District is asking for a 2-hour delay plan from each school to assist in late arrival scenarios on snow days
- January's snow day will be counted as an excused absence for students who did not attend
- FAST Ridge/Universal Screener:
 - Each class takes 20 minutes to complete screening process
 - Reading and Math are the focuses
 - Last screening sessions will take place at the end of the year
- Rising Stars Recognition to take place:
 - January 25th 2nd Grade
 - January 26th 3rd Grade
 - January 27th 4th Grade

Co-President's Report:

- Katie and Eileen will be meeting with incoming Co-Presidents', Courtney and Whitney, to discuss potential volunteers for leadership positions needing to be filled for the 2017-2018 school year
- Feb. 6th, Policy and Planning, 3:30pm, PPE Library
- Feb. 7th, PTO Executive Board Meeting, 5pm, PTO Meeting, 6:30pm, PPE Library
 - Topic Suggestions:
 - What to expect on TN Ready and how kids will be prepared
 - Speakers:
 - Dr. Shawn Joseph
 - Rep. Mary Pearce
 - Candace McQueen, Commissioner of Education

- Feb. 8th, Progress Reports
- Feb. 8th-10th, Used Book Sale
- Feb. 14th, Class Valentine's Parties
- Feb. 17th, Read-A-Thon Kick-Off
- Feb. 20th, Professional Development, No School
- Feb 22nd Eat Out at CPK
- March 3rd, Read-A-Thon Assembly & Father/Son Night, Grades 2-4
- March 10^h, Science Night
- Yearbook
 - There are some volunteers, Eileen and Katie will take the lead
 - Suggestion of getting an upper and lower volunteer

Adjournment at 6:23pm Kirsten Schriener makes the motion to adjourn with Vonda Dunn seconding the motion.

Bonnie Paik
Recording Secretary, PPE PTO Executive Board