

**2018-2019 PPE PTO
Executive Board
Meeting Minutes, September 11, 2018**

A regular meeting of the PPE PTO Executive Board was held at Percy Priest Elementary School on Tuesday, September 11, 2018.

The meeting convened at 5:07 pm. Co-Presidents Heather Chapman and Tarala Rybacki presided.

Attendees: Melinda Williams, Principal; Tarala Rybacki, Co-President; Heather Chapman, Co-President; Emily Walker, Co-Vice President; Ashley Wade, Co-Vice President; Marisa Adair, Communications Chair; Kiki Morton, Recording Secretary; Courtney Evans, Ex-Officio; Emily Cary, Teacher Liaison; Christina Brumleve, Teacher Liaison; Kempton Presley, Co-Treasurer; Baxter Lee, Treasurer; Chris Moth, Parliamentarian

I. Welcome and Call to Order: Heather Chapman called the meeting to order with Ashley Wade seconding the motion.

II. Approval of August 2018 Meeting Minutes: A motion was made by Christine Brumleve for approval of the August meeting minutes, Baxter Lee seconds the motion. Motion carried.

III. Treasurer's Report:

\$81,000 committed in Invest pledges to date

All future PPE credit card transactions will have add 2% added to the total to cover the credit card processing fees

The Kroger/Amazon account will be renamed Small Fundraising Account to be inclusive of all small fundraising events

\$8800 + \$4500 in PayPal for Tiger Club - expenses are still over budget

Classroom Paper line item needs to be renamed PTO Art Supplies for each grade

IV. Principal's Report:

The August Parent- Teacher Open House had a large turn out

Fall student photos were taken in September

2018/2019 Enrollment is down by 30 students. Enrollment decline is due to a large 4th grade graduating class of 2018 (117 4th graders graduated last year).

Current 3rd grade has 90+ children. Kindergarten classes were large last year and a 6th 1st grade teacher was added for this year.

1st Grade has 113 students.

Metro projected PPE to hire 22 teachers per the student based budget (k-3). One position was left vacant due to enrollment size and the remaining teacher salary amount was returned to MNPS. An additional \$17, 369 was also cut from the PPE budget in September due to lower than predicted student enrollment.

V. Co-President's Report

a. Old Business

i. INVEST

92% School Wide Participation. Total pledged: \$146,930

100% participation for 4th grade parents

92% children overall have participated

An E-blast for follow up from Invest Committee will be sent to parents

ii. Small Fundraiser

Magpies & Zoe's Kitchen hosted a shop & dine night with proceeds going to PPE

Magpies donated \$932 and Zoe's Kitchen total is 20% of evening sales and not yet calculated

iii. PPE Family Picnic

Food truck donations from the evening will cover costs associated with the picnic- photo booth, etc.

b. New Business

i. PPE Annual Audit

October 1

Kelly McMullen is coordinating the audit

ii. Tiger Cup

Kass & Aaron Benchoff are chairing the Tiger Cup tournament on 9/24 (11/5 rain date scheduled) .

19 teams have have currently registered. 15 sponsors have committed.

Donated prizes include - Omni Hotel stay, New Balance gift cards + more.

Martin's BBQ is catering lunch.

Tiger Cup booth at the family picnic was beneficial and recruited sponsors.

iii. Songwriters' Night -

Held on October 5 and is sold out

Courtney Evans' family hosting PPE songwriters' night

Ross Copperman, Chris Tompkins, Josh Kear providing songwriting/

entertainment

iv. Digital Directory - MySchoolAnywhere

Parent Ann Lacey Wallace is coordinating the school directory.

A motion was made Christine Brumleve to approve purchase of myschoolanywhere.com online directory membership for 2018-2019 school year. Emily Walker seconded the motion. Motion carried. Annual subscription is \$395.

v. Mathnasium -

Math Night for 3rd and 4th graders to be held at PPE. Date TBD this fall.

Hosted by Mathnasium and to include refreshments, pizza, 10 math stations in PPE Cafe.

vi. School Wide Art Fair -

Each student will create a masterpiece at school to be sold to parents/grandparents at a school wide art show/sale on December 5th.

A percentage of each piece of art will be donated to PPE.

Emily Walker makes a motion for PPE to participate in the art sale and Heather Chapman seconds the motion. Motion carried.

VI. ADJOURNMENT

Heather Chapman makes a motion to adjourn the meeting. Emily Cary seconds the motion. Meeting adjourned at 6:40pm.

Upcoming Events/Dates:

9/24 Tiger Cup (rescheduled rain-date 11/5)

9/28 Auction Committee Meeting - 8:15am Library

10/5 Songwriters' Evening

10/9 Executive Board meeting - 5:00 pm

10/10 Walk to School Day

10/12 No School

10/15-19 Fall Break

10/23 Report Cards Issued

10/24 Fall Picture Retakes and Class Group Photos

10/26 Auction Committee Meeting - 8:15 am Library

10/31 Harvest Class Parties

Kiki Morton

Recording Secretary, PPE PTO Executive Board