

2018-2019 PPE PTO Executive Board Meeting Minutes, October 9, 2018

A regular meeting of the PPE PTO Executive Board was held at Percy Priest Elementary School on Tuesday, October 9, 2018.

The meeting convened at 5:10 pm. Co-Presidents Heather Chapman and Tarala Rybacki presided.

Attendees: Melinda Williams, Principal; Tarala Rybacki, Co-President; Heather Chapman, Co-President; Ashley Wade, Co-Vice President; Marisa Adair, Communications Chair; Kiki Morton, Recording Secretary; Courtney Evans, Ex-Officio; Emily Cary, Teacher Liaison; Christina Brumleve, Teacher Liaison; Kempton Presley, Co-Treasurer; Baxter Lee, Treasurer; Chris Moth, Parliamentarian

I. Welcome and Call to Order:

Heather Chapman called the meeting to order with Ashley Wade seconding the motion.

II. Approval of September 2018 Meeting Minutes:

A motion was made by Heather Chapman for approval of the September meeting minutes, Christina Brumleve seconds the motion. Motion carried.

III. Treasurer's Report:

INVEST Pledges are at \$151,055 (60% has been collected). An email blast reminder will be sent to parents as a reminder for remaining contributions.

\$12,000 has been collected for the golf tournament- budget is \$18,000. Some participants pay the day of the event.

Tiger Store has sold \$15,500 in merchandise. \$500 short of breaking even. Additional spirit wear will be sold at grandparents day/holidays, etc. to make up difference.

Classroom Paper line item needs to be renamed to Workroom Order/School Speciality.

\$400 is allocated to each grade for paper/workroom supplies.

PE has spent \$1100 against \$1500 budget.

Balance between 2 accounts is currently \$248,000.

IV. Principal's Report:

Tiger Cup postponed to 11/5 due to bad weather on original date.

Had Milestone Meeting with school improvement plan facilitator and Dr. Hammond to review early data, enrollment, discipline & scores.

Mock State Election for Students - Christina Brumleve & the State of TN will sponsor a mock state election for the students after fall break.

Custodian, Ms. Duka, is resigning due to moving out of state. PPE will be short one custodian after fall break.

November School Closures:

Parent Teacher Conferences- November 6th

Veterans Day- November 12th

Attending St. George's preschool Open House to speak to prospective parents
October 9th

A PPE representative will attend Westminster preschool Open House October 23rd.

V. Co-President's Report:

OLD BUSINESS

MySchoolAnywhere Digital Directory

Available for parents to access family directory information from an app or website.

Currently, 190 families out of 384 have participated by uploading their information. An e-blast will be sent to encourage parents to complete information.

PPE will pay a \$398 annual fee for using the service.

Paper school directories will not be printed this year, due to parents being able to print directly from site on their own.

Cost and paper waste will be minimized by using the site.

Songwriters' Night 2018- John & Laurie Ray generously hosted & sponsored PPE Songwriters' Night at their property.

Songwriters' Night 2019 will stay in the auction budget, but needs it's own committee.

School Wide Art Fair- Date has been set for December 5th
Framed artwork will be sold for \$25 (\$6.00 per frame sold will be donated to PPE).
Funds raised will go to the art budget line.
Motion made by Chris Moth for Mrs. Atkinson to make a detailed list of items needed for the art program. Heather Chapman seconded the motion. Motion carried.

NEW BUSINESS

Spring Auction 2019 -Renee Lewis, Brooke Vane & Caroline Edwards co-chairing the spring auction.
Donations have already been received from sponsors.
Auction is April 13th at Richland Country Club

Dine Out Event at Green Hills Grille- 10/29

10% of dinner sales will be given back to PPE

Hillsboro Prospective Families Open House- 10/29

Trick-or-treating for children will be provided at Hillsboro High School, as well as a meet and greet with teachers, directors, and informative updates on the school and renovations.

PAC Meeting- 11/1 at Sylvan Park Elementary

PAC ("Parent Advisory Council") meetings are informative meetings with all public schools in our Hillsboro cluster. PAC leaders from schools come together to work on current issues. All PPE parents are welcome and encouraged to attend the meeting.

PPE Open House for Prospective Families- 11/8

Bylaw Review Committee

Tarala Rybacki makes a motion to set up a Bylaw Review Committee. Heather Chapman seconds the motion. Motion carried.

VI. ADJOURNMENT

Tarala Rybacki makes a motion to adjourn the meeting. Heather Chapman seconds the motion. Meeting adjourned at 6:15 pm.

Upcoming Events

10/12-10/19 Fall Break, Teacher Planning
10/24- Report Cards Issued

10/24- Fall Picture Retakes and Class Group Photos
10/26- Auction Committee Meeting 8:15am Library
10/29- PPE Dine Out Event at Green Hills Grille 4pm-10pm
10/31- Harvest Class Parties
11/5- Tiger Cup Golf Tournament
11/6- Parent/Teacher Conferences- No School
11/8- PPE Prospective Families Open House
11/12- Veterans Day- No School
11/13- Executive Board Meeting & General PTO Meeting
11/13-16 PPE Book Fair
11/14- 3rd grade music program for the school only
11/15- 8:30am 3rd grade music program for parents
11/15-16 Grandparents Lunch (K,2nd,4th- Thursday 11/15) (1st & 3rd- Friday 11/16)
11/15- School Choice Festival for Metro Schools
11/21-23- Thanksgiving Break- No School
11/30- Mathnasium - Math Night for 3rd and 4th Graders 5:30pm-7pm

Kiki Morton

Recording Secretary, PPE PTO Executive Board