

**2018-2019 PPE PTO
Executive Board Meeting Minutes, February 12, 2019**

A regular meeting of the PPE PTO Executive Board was held at Percy Priest Elementary School on Tuesday, February 12, 2019.

The meeting convened at 5:01 pm. Co-Presidents Tarala Rybacki and Heather Chapman presided.

Attendees: Melinda Williams, Principal; Heather Chapman, Co-President; Tarala Rybacki, Co-President; Ashley Wade, Co-Vice President; Emily Walker, Co-Vice President; Marisa Adair, Communications Chair; Courtney Evans, Ex-Officio; Emily Cary, Teacher Liaison; Chris Moth, Parliamentarian; Kiki Morton, Recording Secretary

I. Welcome and Call to Order:

Tarala Rybacki called the meeting to order with Emily Walker seconding the motion.

II. Approval of January 2019 Meeting Minutes:

A motion was made by Tarala Rybacki for approval of the January meeting minutes. Emily Walker seconds the motion. Motion passed.

III. Treasurer's Report:

- \$449 was raised at Green Hills Grille Dine Out for PPE. An additional dine out for PPE will be held in May.
- The winter Boxtops collection totaled \$743.30. Boxtops will be collected again in the spring.
- Tiger Store has made \$1,646.89.
- Used Book Sale in February raised \$1,700.77.

IV. Principal's Report:

- Kindergarten Registration started this week and needs a big push to get students registered.
- PPE Student Projection for the next school year is 491 students. We are not expecting growth in our district.
- PPE is projected to lose one classroom teacher based on the student enrollment projections.
- MNPS will be paying out \$14,000,000 from the school budget to Charter Schools.
- Currently working on School Improvement Plan, which is written every year.

The plan includes specific goals, growth and is presented prior to receiving the budget.

- Cultural Arts Update-
 - A storyteller visited PPE and talked with the students about being in 4th grade
 - The Belmont Stage Managers gave presentations to the kindergarten, 1st & 2nd grade students

V. Co-President's Report:

OLD BUSINESS

● **AUCTION UPDATE**

- Auction Co-Chairs Brooke Vane & Renee Lewis presented a spring auction update
 - ◆ Theme of the auction is We are Family
 - ◆ April 13, Richland Country Club 6:30 pm
 - ◆ Greenhills Billies bluegrass band will provide entertainment
 - ◆ Parent Richmond Ross, will emcee the live auction
 - ◆ Save the dates to go out Friday, February 22
 - ◆ \$2,500 gap to goal for sponsorships
 - ◆ Parent Parties new addition to the auction -will be held at parents' homes or venues around town
 - ◆ Auction Baskets total is currently at 15.
 - ◆ Some new auction items are Bridgestone Tires, paintings, round of golf for 4 at Richland, overnight stays at hotels
 - ◆ A Wine Pull will take place at the auction

● **BYLAWS REVIEW COMMITTEE REPORT:**

- Eliminating 2 positions from the board- Communications & Parliamentarian - these will be rolled into a Vice President position.
- Adding that the Principal & teachers have voting rights. 2 teachers/1 principal & 8 parents will be voting members.
- PTO membership will be comprised of staff, teachers, parents. The board will be comprised of 8 parents, plus the principal & 2 teacher liaisons.
- The Capital Reserve Funds Management document will be reviewed by Kempton & Baxter for approval.
- Emily Walker presented focused board responsibility suggestions for the 2020-2021 term.

- **USED BOOK SALE** - was a success and raised \$1,700.77.

- **SCIENCE NIGHT**- was a good evening for the 3rd & 4th grade students. Dr. Schwartz & Hillsboro High School students ran science night. Christie Boyd was the PPE liaison and coordinator.

NEW BUSINESS

- **PPE BUDGET MEETING** will be held for the executive board MARCH 2ND-

8:30 am -12:00 pm

- **4TH GRADE CLASS GIFT/FUNDRAISER-**

- Scheduled for the last week of March
- 4th grade students will vote on ideas
- The gift raises approximately \$3,000-\$4,000 to spend at school.

VI. ADJOURNMENT

Heather Chapman makes a motion to adjourn the meeting. Kiki Morton seconds the motion. Meeting adjourned at 6:20 pm.

Upcoming Events

2/14- Valentine's Day Class Parties

2/18- No School for Students

2/21- Auction Meeting at 8:15 in the library

2/15-2/27- Read-A-Thon

3/01- Read-A-Thon Ceremony

3/02- 2019-2020 Budget Meeting- Executive Board, 8:30am-12:00 pm

3/05- Executive Board PTO Meeting 5:00 pm

Kiki Morton

Recording Secretary, PPE PTO Executive Board