

2018-2019 PPE PTO

Executive Board Meeting Minutes, March 5, 2019

A regular meeting of the PPE PTO Executive Board was held at Percy Priest Elementary School on Tuesday, March 5, 2019.

The meeting convened at 5:09 pm. Co-Presidents Tarala Rybacki and Heather Chapman presided.

Attendees: Melinda Williams, Principal; Heather Chapman, Co-President; Tarala Rybacki, Co-President; Ashley Wade, Co-Vice President; Marisa Adair, Communications Chair; Whitney Conyers, Ex-Officio; Chris Moth, Parliamentarian; Baxter Lee, Treasurer; Kempton Presley, Co-Treasurer; Kiki Morton, Recording Secretary

I. Welcome and Call to Order:

Tarala Rybacki called the meeting to order with Kiki Morton seconding the motion.

II. Approval of February 2019 Meeting Minutes:

A motion was made by Tarala Rybacki for approval of the February meeting minutes. Kempton Presley seconds the motion. Motion passed.

III. Principal's Report:

- PPE Appreciated Dr. Hammond & Ms. Parsely's attendance and presentations at the February PTO meeting
- Mrs. Williams is going to MNPS training tomorrow and receiving the budget for the 2019-2020 school year
 - Upon his full-time retirement, PPE hopes to bring Mr. Mason back as a 120-day a year employee. This is pending MNPS and PPE budget approval
- Read-a-Thon went well - lots of guests readers brought in by the Read-a-Thon chairs and Ms. Stewart
- Kindergarten registration for the 2019-2020 school year is ongoing
- Tiger Club registration opened for the 2019-2020 school year and filled to capacity (99 students) on the first day of registration. There is currently a waiting list.
- MAP testing has been ongoing for the past 2 weeks

IV. Co-President's Report:

- Old Business
 - Bylaws Update & Vote
 - ◆ The board reviewed and compared PTO Executive Board Officer Duty

proposals.

- ◆ May meeting -will discuss the approval of the by-laws and present the amended duties of the board positions
- ◆ In consideration of what will benefit the future of the PTO, Christina Brumleve made a motion for 2 co-presidents to remain as part of the PPE PTO Executive Board. Marisa Adair seconded the motion. Motion passed.
- ◆ Kempton Presley made a motion to retain the Moth Branch proposal with clearer distribution of duties- responsibilities will be shifted from the Presidents to the Vice Presidents, with clear, defined roles for Vice Presidents, and additional board members (programming & hospitality) will not be added to the board. Marisa Adair seconded the motion. Motion passed.
- ◆ Cover letter for by-laws will be brought to next meeting
- ◆ Follow up on board member responsibility shifts will be reviewed in the next meeting
- Parent parties for the auction will go on sale with camps tomorrow at noon

V. ADJOURNMENT

Heather Chapman made a motion to adjourn the meeting, Ashley Wade seconded the motion. Meeting adjourned at 6:15 pm.

Upcoming Events

03/08 Half Day of School

03/11-03/15 No School- Spring Break

03/25-03/29 Tiger Paws Sale (4th Grade Fundraiser)

03/29 Auction Meeting at 8:15am in the Library

04/04 Big Green Fair

04/09 Executive Board Meeting 5:00pm

04/13 PTO Spring Auction

Kiki Morton

Recording Secretary, PPE PTO Executive Board