

2019-2020 PPE PTO Executive Board Meeting Minutes, August 13, 2019

A regular meeting of the PPE PTO Executive Board was held at Percy Priest Elementary School on Tuesday, August 13, 2019.

The meeting convened at 5:07 pm. Co-Presidents Ashley Wade and Emily Walker presided.

Attendees: Melinda Williams, Principal; Ashley Wade, Co-President; Emily Walker, Co-President; Kass Benchoff, Co-Vice President; Ginny Dolezal, Co-Vice President; Kempton Presley, Treasurer; Kiki Morton, Recording Secretary; Christie Brumleve, Teacher Liaison; Tarala Rybacki, Ex-Officio; Heather Chapman, Ex-Officio, Marisa Adair, Vice President Communications

I. Welcome and Call to Order:

Emily Walker called the meeting to order with Ashley Wade seconding the motion.

II. Approval of May 2019 Meeting Minutes:

A motion was made by Christie Brumleve for approval of the May meeting minutes with Ginny Dolezal seconding the motion. Motion passed.

III. Treasurer's Report:

- Current PPE assets in bank - \$215,000.
- Lisa Millman, CPA, will be paid a few hours a month to provide an independent level of oversight and perform the following monthly tasks: record cash receipt transactions in the general ledger, bank account reconciliation, work with treasurers and provide approval of reconciled reports each month.

IV. Principal's Report:

- Projected enrollment for this school year was 490. Currently 494 students are enrolled with 2 additional students starting tomorrow.
- Interventionists will be moved to the empty 1st grade classroom.
- Bus transportation was a challenge the first week of school for some routes, but is being reconciled. PPE will begin to use Remind App for bus notifications for specific routes only instead of one mass school email.
- Mrs. Ramsey is on maternity leave for the next six weeks.
- Lindsey Baumhor is PPE's new LTDS coordinator.
- Grace (Davis) Akbari has returned to PPE to teach 2nd grade.
- Terri Nine, paraprofessional, is retiring on Friday.
- PPE currently needs 2 paraprofessional/teachers aides for this year.

V. Co-President's Report:

- **Old Business**
 - 418 school supply kits were sold this year.
 - Tarala and Heather Update: per the PTO's vote last May, leftover funds from the 2018-2019 school year were divided between the teachers and staff this week. The staff/teachers were presented \$500, \$250 or \$100 Amazon gift cards (prorated based on full time/part positions) to use for their classrooms.
- **New Business**
 - My School Anywhere App merged with Membership Toolkit App. Membership Toolkit also has a volunteer sign up form which includes school wide volunteer opportunities.
 - Tiger Cup update- Kass Benchoff- Tiger Cup Chair
 - Tiger Cup Golf Tournament- Monday, September 23rd at Old Natchez Country Club.
 - A sponsorship letter has been sent out to potential & previous year sponsors for Tiger Cup. More sponsorship opportunities at various levels will be offered this year.
 - Sims Hill, PPE Parent, has a non-profit golf organization and will help with Tiger Cup.
 - Save the date will be handed out at open house.
 - 1 new car tag per family was offered this year with sponsor logo. Extra car tags are available upon request. 2 new car tags per family will be printed next year.

- **Announcements**

- Next PTO meeting (9/17) will include speaker, David Thomas. Parents and friends of PPE parents are invited to attend.
- PPE Songwriters' Night - October 26th with PPE Parent and Songwriter Dan Smalley (and friends). Only 100 tickets will be sold.
- INVEST- kicks off this Friday, August 16th.
- Due to the new MNPS mandate that science needs to be a stand alone subject, it was necessary to cut one recess from the school day.

VI. Adjournment

Ginny Dolezal made a motion to adjourn the meeting. Kiki Morton seconded the motion. Meeting adjourned at 6:06 pm.

Kiki Morton
Secretary, PPE PTO Executive Board