

2019-2020 PPE PTO Executive Board Meeting Minutes, September 17, 2019

A regular meeting of the PPE PTO Executive Board was held at Percy Priest Elementary School on Tuesday, September 17, 2019.

The meeting convened at 5:05 pm. Co-Presidents Ashley Wade and Emily Walker presided.

Attendees: Melinda Williams, Principal; Ashley Wade, Co-President; Emily Walker, Co-President; Kass Benchoff, Co-Vice President; Ginny Dolezal, Co-Vice President; Kempton Presley, Treasurer; Matt Gillmor, Assistant Treasurer; Christie Brumleve, Teacher Liaison; Emily Cary, Teacher Liaison; Marisa Adair, Vice President Communications; Tarala Rybacki, Ex-Officio; Kiki Morton, Secretary

I. Welcome and Call to Order:

Emily Walker called the meeting to order with Ashley Wade seconding the motion.

II. Approval of August 2019 Meeting Minutes:

A motion was made by Emily Walker for approval of the August meeting minutes with Ashley Wade seconding the motion. Motion passed.

III. Treasurer's Report:

- INVEST has generated \$137,000 to date.
- Facilities Playground/Decor budget was exceeded due to the new lobby furniture. Kempton Presley proposes that we look at the PTO budget for covering the overage. Ashley Wade made a motion to examine the PTO budget for funding the excess lobby furniture expense. Emily Walker seconded the motion. All in favor.

IV. Principal's Report:

- Melinda and Lolita have been in MNPS training regarding transitioning to the MNPS required Oracle R12 programming for the schools.
- Former Mayor Briley approved a 3% raise for school employees which wasn't accounted for in the PTO budget. The budget will be reviewed to make up the difference in the salaries.
- PPE enrollment is currently at 495 students.
- Fall class photos were recently taken.
- The faculty had a professional development day in September.
- Vanderbilt/Mr. Commodore's reading club kicked off last Thursday.
- Art teacher, Tina Atkinson, is taking a medical leave and an interim art teacher is being recruited.
- Mrs. Ramsey is returning on September 27 from maternity leave.
- An email was sent out to parents this week regarding the switch to one recess per day this school year.
- MNPS is conducting inquiry cycles in 3rd grade by observing schools in our district, including PPE, with a focus on 3rd grade ELA.
- Unicycle is a finalist for the Innovation Award at MNPS Public School Hall of Fame Luncheon.
- PPE received the 2018-2019 Reward School Award for showing growth in achievement.

V. Co-President's Report:

- **Old Business**
 - PPE Family Picnic was a success. \$80 was received from a food truck. Parnassus donated \$200 in gift cards for the library to use.
 - Tiger Store has netted \$4,000 to date.
- **New Business**
 - Membership Toolkit:

- Currently is \$398 annually. Next year, a \$300 upgrade to the site would allow use for receiving and tracking INVEST donations, Tiger Cup donations, etc.
- INVEST can add a homeroom tab to track donations by the children's homeroom for the 2020-2021 school year.
- Tiger Cup:
 - 72 players have registered with 18 sponsors to date.
 - Giveaways to registered golfers are new this year.
 - \$60 price per person is paid to the golf course.
 - \$16,000 raised without expenses so far. Targeted to raise \$13,000 after expenses.
 - Cassie Brothers will chair Tiger Cup in 2020.
- THRIVE Moms Meeting:
 - A monthly meeting for PPE moms met last Friday at a PPE parent's home.
 - THRIVE provides a community for moms with general parent interest speakers from the community talking about topics like developing resilience, guiding your child to success, etc.
- 4th Grade Mother Son Dance:
 - Will be held April 25th and tickets will be sold to cover costs.
- PPE Art Show
 - The art show is a fundraiser for the art department and will be held on December 4th in the Cafe.
 - Student art will be sold framed for \$25.
 - 10-12 volunteers are needed.
 - The PTO will examine the budget to see if there is availability to provide the refreshments.
- CARE Committee:
 - Flowers were recently sent to staff members who had a death in the family. A \$250 gift card was donated by parents to Mrs. Ramsey.
 - The committee will take care of flowers for Grandparents Day- Nov. 21st (K, 1st & 2nd grades) & Nov. 22nd (3rd & 4th grades).
- Grant Chairs- It's recommended to choose Grant Chairs for the 2020-2021 school year to apply for local school grants.
- Songwriters' Night- 53 Tickets have been sold for Songwriters' Night.
- Cafe Wipes- Ashley Wade made a motion for the PTO to provide wipes for the cafe. Marisa Adair seconded the motion. All in favor.

VI. Adjournment

Ashley Wade made a motion to adjourn the meeting. Ginny Dolezal seconded the motion. Meeting adjourned at 6:12 pm.

Kiki Morton
Secretary, PPE PTO Executive Board