

## **2019-2020 PPE PTO Executive Board Meeting Minutes, January 14, 2020**

A regular meeting of the PPE PTO Executive Board was held at Percy Priest Elementary School on Tuesday, January 14, 2020.

The meeting convened at 5:04 pm. Co-Presidents Ashley Wade and Emily Walker presided.

**Attendees:** Melinda Williams, Principal; Ashley Wade, Co-President; Emily Walker, Co-President; Kass Benchoff, Co-Vice President; Ginny Dolezal, Co-Vice President; Kempton Presley, Treasurer; Marisa Adair, Vice President Communications; Christie Brumleve, Teacher Liaison; Emily Cary, Teacher Liaison; Kiki Morton, Secretary; Heather Chapman, Ex-Officio.

### **I. Welcome and Call to Order:**

Emily Walker called the meeting to order with Kass Benchoff seconding the motion.

### **II. Approval of November 2019 Meeting Minutes:**

A motion was made by Christie Brumleve for approval of the November 2019 meeting minutes with Emily Cary seconding the motion. Motion passed.

### **III. Treasurer's Report:**

- Current PPE assets in bank \$340,902.86.
- An engagement proposal has been received from the bookkeeper for auditing the 2019 budget.
- PPE PTO liability insurance has been renewed.

### **IV. Principal's Report:**

- 7 new students were enrolled on the first day of the semester. 3 students moved from PPE at the end of December.
- 2 candidates are being interviewed for the available part time workroom position.
- A candidate for Ms. Duke's interim enrichment position is currently processing her paperwork through MNPS and will start as soon as the paperwork is processed.
- A Titans spirit day was held last Friday for the Titans football playoff game on Sunday.
- Mrs. Williams is currently working with MNPS on the 2020-2021 budget.
- No School on Monday, January 20, 2020 for Martin King Luther, Jr. Day.

### **V. Co-President's Report:**

- **Old Business**
  - Spring Auction
    - Tickets will soon be on sale for the auction. Tickets prices will remain the same as last year.
    - Mr. Mott will DJ the spring auction.
    - Emails have been sent to parents offering them the opportunity to host an auction parent party, as well as a request for donations for the class baskets.
  - INVEST Update
    - \$20,000 worth of pledges are still outstanding.
    - Parents with outstanding pledges will be contacted.
- **New Business**
  - Technology
    - \$20,000 of the PTO budget per year is allotted for technology updates.
    - The 2018-2019 PTO purchased 2 new technology carts that contain 60 laptops at the end of the spring semester.
    - Mrs. Ramsey would like to proceed with ordering 2 more carts with the 2019-2020 Technology funds.
  - Big Green Fair
    - Kass Benchoff makes a motion to bring The Big Green Fair under the PTO. Ashley Wade seconded the motion. All in agreement.
    - Projected budget of the fair is \$500.
    - This year's Big Green Fair will be held at PPE on April 16, 2020.

- Venmo/PayPal Payments
  - PayPal account has been set up for payments.
- February 11 PTO Meeting
  - Author Johnathan Rogers will speak about teaching morals through book characters.
  - Teachers will help promote the PTO meeting.
- 4th Grade Gift
  - Mr. Hudson will be the 4<sup>th</sup> grade teacher representative coordinating this year's gift.

**VI. Announcements:**

- January 20- No School- MLK Holiday
- February 1- PPE PTO Budget meeting at 9:00 am
- February 5-7- Used Book Sale
- February 11- PTO Meeting with Jonathan Rogers at 6:30 pm
- February 14- Valentine's Day parties and Read-a-thon starts
- February 17- No School- President's Day

**VII. Adjournment:**

Ginny Dolezal made a motion to adjourn the meeting. Kass Benchoff seconded the motion. Meeting adjourned at 5:36 pm.

Kiki Morton  
Secretary, PPE PTO Executive Board