

2019-2020 PPE PTO Executive Board Meeting Minutes, February 11, 2020

A regular meeting of the PPE PTO Executive Board was held at Percy Priest Elementary School on Tuesday, February 11, 2020.

The meeting convened at 5:04 pm. Co-Presidents Ashley Wade and Emily Walker presided.

Attendees: Ashley Wade, Co-President; Emily Walker, Co-President; Kass Benchoff, Co-Vice President; Ginny Dolezal, Co-Vice President; Kempton Presley, Treasurer; Marisa Adair, Vice President Communications; Christie Brumleve, Teacher Liaison; Emily Cary, Teacher Liaison; Kiki Morton, Secretary; Tarala Rybacki, Ex-Officio.

I. Welcome and Call to Order:

Emily Walker called the meeting to order with Emily Cary seconding the motion.

II. Approval of January 2020 Meeting Minutes:

A motion was made by Kass Benchoff for approval of the January meeting minutes with Emily Cary seconding the motion. Motion passed.

III. Treasurer's Report:

- Currently working on the budget for the 2020-2021 school year.
- Recommended changes for next year will be proposed.

IV. Co-President's Report:

- **Old Business**
 - Spring Auction
 - Auction tickets are currently on sale.
 - All auction items will be for sale on the online auction beginning Monday, March 2nd at 8:00 am with the auction closing at 9:00 pm March 7th.
 - 23 Class Baskets will be sold at the auction and will be on display in the library starting March 2nd.
 - 58 Teacher Outings are being offered through the online portion of the auction.
 - 5 Parent Parties have been confirmed and will go on sale in February.
 - The auction committee is recruiting volunteers to help with auction prep work Friday, March 6th.
 - Invest
 - Invest documents need to be redone for the 2020-2021 school year.
- **New Business**
 - New PPE PTO Officers for 2020-2021:
 - Slate of New Officers Nominated:
 - Brooke Vane & Melissa Hood - Vice Presidents
 - John Markum- Assistant Treasurer
 - Katie Agnew- Secretary
 - Officers will be voted on at the next PTO meeting.
 - 4th Grade Recorders
 - 4th grade recorder fee will be split between principal's discretionary fund and music budget.
 - PTO Pilot Program with the Pencil Partner Foundation
 - PPE will consider participating in a pilot program/pen pal program with MNPS Tusculum Elementary.
 - Tusculum Elementary has 50 different dialects & 27 different cultures within the school.
 - New Families Committee:
 - A welcome program will be created for new families who enter PPE after the beginning of the school year and could include: a welcome from the PTO, handbook, greeting from room parent, etc.
 - Ginny & Kass will meet with the New Families Committee.
 - Enrichment Teacher
 - Karla Brooks will be the interim Enrichment Teacher, as soon as MNPS can process her paperwork.

- Used Book Sale
 - Was a success.
 - The sale made \$1,900 last week and was \$700 over the \$1,200 budget.
- Recess
 - A discussion will continue regarding trying to examine the schedule for time for a 2nd recess for the children.
- Kindergarten registration has started.

V. Adjournment

Emily Walker made a motion to adjourn the meeting. Ginny Dolezal seconded the motion. Meeting adjourned at 5:54 pm.

Kiki Morton
Secretary, PPE PTO Executive Board