

2019-2020 PPE PTO Executive Board Meeting Minutes, April 7, 2020

A regular meeting of the PPE PTO Executive Board was held via Zoom on Tuesday, April 7, 2020. The meeting convened at 1:03 pm. Co-Presidents Emily Walker and Ashley Wade presided.

Attendees: Emily Walker, Co-President; Ashley Wade, Co-President; Kass Benchoff, Co-Vice President; Ginny Dolezal, Co-Vice President; Melinda Williams, Principal; Kempton Presley, Treasurer; Matt Gillmor, Assistant Treasurer; Marisa Adair, Vice President Communications; Christie Brumleve, Teacher Liaison; Emily Cary, Teacher Liaison; Kiki Morton, Secretary; Heather Chapman, Ex-Officio.

I. Welcome and Call to Order:

Emily Walker called the meeting to order with Kiki Morton seconding the motion.

II. Approval of March 2020 Meeting Minutes:

A motion was made by Kass Benchoff for approval of the March meeting minutes with Ginny Dolezal seconding the motion. Motion passed.

III. Principal's Report:

- PPE Budget Updates for the 2020-2021 School Year
 - \$3.7-\$3.9 million is available for the school's budget for salaries, budget, supplies, etc.
 - \$60,000 will go towards supplies.
 - \$12,550 will go to the classrooms, based on \$25 per student per classroom.
 - \$2,000 has been allotted for office supplies.
 - \$5,000 has been allotted for copies.
 - \$2,008 will be given to art and \$2,008 to music (\$4 per student to art & music).
 - \$18,000 has been budgeted for computer software (IXL, Splash Math, Brain Pop, etc.).
 - The library will receive \$3,765 (\$7.50 per student).
 - Each staff member that is funded by the PTO will see an increase in their paycheck next year. They will continue to receive paid time off and holidays.
 - Spanish & Technology teachers will be funded by MNPS next year.
- A job description was posted through MNPS for the PPE Principal position last week.
- MNPS has reported that \$100 million needs to be cut from the current MNPS budget for 2020-2021 school year.
- Part time staff are currently being paid by MNPS during the COVID-19 school closures.
- Fall registration is projected for 110 kindergarteners and total projected student enrollment is 502.

IV. Co-President's Report:

Old Business

- Songwriters' Night
 - May event is now cancelled due to COVID-19 and school closure.
 - Down payments have already been made, but can be used for next year's songwriters' night.
 - Next year's fall event needs a caterer, chairs and host/location.
 - Parent Dan Smalley has agreed to sing and play again next year.
- Tiger Paws/4th Grade End of Year Gift
 - Money will not be collected for Tiger Paws, due to the COVID-19 school closure.
 - When it's safe to meet again at school, all 4th graders will gather together with Melinda on the front steps for a group photograph. The photograph will be printed and hung in the school.
- A survey was available for all parents to vote on the slate of officers and the budget for the 2020-2021 and both were approved.

V. New Business

- Approximately 400 yearbooks were sold this year.

VI. Adjournment

Emily Walker made a motion to adjourn the meeting. Ashley Wade seconded the motion. Meeting adjourned at 1:29 pm.

Kiki Morton, Secretary, PPE PTO Executive Board