

## **2019-2020 PPE PTO Executive Board Meeting Minutes, May 12, 2020**

A regular meeting of the PPE PTO Executive Board was held via Zoom on Tuesday, May 12, 2020.

The meeting convened at 5:01 pm. Co-Presidents Ashley Wade and Emily Walker presided.

**Attendees:** Ashley Wade, Co-President; Emily Walker, Co-President; Kass Benchoff, Co-Vice President; Ginny Dolezal, Co-Vice President; Melinda Williams, Principal; Kempton Presley, Treasurer; Matt Gillmor, Assistant Treasurer; Marisa Adair, Vice President Communications; Christie Brumleve, Teacher Liaison; Kiki Morton, Secretary.

### **I. Welcome and Call to Order:**

Emily Walker called the meeting to order with Kiki Morton seconding the motion.

### **II. Approval of April 2020 Meeting Minutes:**

A motion was made by Kass Benchoff for approval of the April meeting minutes with Ginny Dolezal seconding the motion. Motion passed.

### **III. Treasurer's Report:**

- Any outstanding teacher/staff receipts will be submitted the last week of school when the building is open to faculty.

### **VI. Principal's Report:**

- The workroom employee position is no longer posted, because of the MNPS hiring freeze.
- Teacher balances are still outstanding from MNPS for the fall semester. MNPS has been contacted by Melinda, the PTO, etc. and MNPS has given no instructions on the reimbursement of approximately \$66,000.
- The PPE principal position vacancy will be posted by MNPS through Friday.
- MNPS central office positions will be filled before filling available principal positions.
- Responsible Retrieval Plan
  - Has been approved by MNPS for parents to pick up students' belongings from school the last week of school.
  - Personal protective equipment/supplies will be provided for teachers for retrieval and packing student belongings.
- Mrs. Snyder & Mrs. Morrel will share a position next year in third grade.
- Ms. Akbari will move from second to third grade.

### **V. Co-President's Report:**

#### **Old Business**

- PPE yearbooks have been ordered and they will be delivered in the fall to students. 4th graders will be hand delivered this summer.

### **V. Adjournment**

Emily Walker made a motion to adjourn the meeting. Ashley Wade seconded the motion. Meeting adjourned at 5:40 pm.

Kiki Morton  
Secretary, PPE PTO Executive Board