**2020-2021 PPE PTO Board Meeting Minutes, March 9, 2021**

A general meeting of the PPE PTO was held virtually on Tuesday, March 9, 2021.

The meeting convened at 6:05 pm. Co-Presidents Kass Benchoff and Ginny Dolezal presided.

**Attendees:** See attachment.

**I. Welcome and Call to Order:**

Kass Benchoff called the meeting to order. Dr. Young began by announcing that Mrs. Temple's baby was born last week, and that Melinda Williams would serve as the interim Vice Principal while Mrs. Temple is out on maternity leave.

**II. Approval of New Bylaws:**

Nahed Zehr presented the proposed set of bylaws to the general membership. She provided a detailed explanation of what was different in these bylaws, including the following:

1. “Membership” is open to all parents, guardians, teachers, and staff.
2. General meetings will be held regularly (typically one to two times per year).
3. However many people attend any one meeting constitutes a “quorum” and a majority of the quorum at the meeting is needed to pass a vote.
4. The Board of the PTO will have no fewer than 9 members, including a President(s), President-Elect(s), Secretary, Treasurer, Assistant Treasurer, Principal, Vice Principal, and 2 teacher liaisons. There can be two presidents and two vice presidents.
5. A majority of the Board members constitutes a quorum (a minimum of 5), and votes pass by a majority of those present.
6. The nominating process for the Board has been clarified.
7. Job descriptions of each officer have been written in a more general manner allowing for more flexibility as needed year to year. (More detailed job descriptions will be written down as documents that are easier to amend than the bylaws).
8. Two members of the same household cannot serve on the Board at the same time (this is for checks and balances, or “financial controls,” purposes) though they may co-chair a committee.

A time for questions and answers was provided. There being none, the proposed bylaws were put to a vote. Of the 38 members in attendance, 30 voted and all voted in favor. A record of the vote is attached. The new bylaws were passed.

**III. Standardized Testing:**

* Dr. Young provided a lengthy explanation of MAP, Lexia Core5 and iReady.
* MAP testing happened in August and January, and will happen again in May. It is a nationally normed test with more than 11 million students taking it. Math and reading are tested and the questions are adaptive, getting harder as students answer correctly and easier as they miss responses.
  + The goal is for every student to score better (RIT score) with each subsequent testing window, and to also improve their achievement percentile compared to peers.
  + MAP provides a Class Report, Student Profile and Learning Continuum, which helps teachers identify class and individual needs, and provide instructional grouping.
* Lexia Core5 focuses on reading skills. Dr. Young explained what scores mean. Students complete lessons on Lexia during Tiger Time and are encouraged to work on it at home as well.
  + It also provides teachers with resources to help understanding student needs. Students are awarded certificates as they pass levels.
* iReady is a diagnostic test that sets students on individualized learning paths. It also provides teachers with classroom insights to help them tailor their plans.
* Students are encouraged to spend 45 minutes per week on both Lexia and iReady.

**IV.  Other Announcements:**

* Dr. Young reported that 5th grade will not be added to Percy Priest next year but it remains a priority at MNPS to do so in the future.
* Corky’s Dine Out is tomorrow night.
* Dr. Young took questions about testing and the school’s campus.

**V. Adjournment:**

Meeting adjourned at 7:05 pm.

Katie Agnew

Secretary, PPE PTO Executive Board