**2020-2021 PPE PTO Board Meeting Minutes, May 11, 2021**

A regular meeting of the PPE PTO Executive Board was held virtually on Tuesday, May 11, 2021.

The meeting convened at 5:00 pm. Co-Presidents Kass Benchoff and Ginny Dolezal presided.

**Attendees:** Russell Young, Principal; Kass Benchoff, Co-President; Ginny Dolezal, Co-President; Nahed Zehr, Vice President; Geoff Watson, Treasurer; John Markham, Assistant Treasurer; Katie Agnew, Secretary; Christina Brumleve, Teacher Liaison; Emily Cary, Teacher Liaison; Ashley Wade, Ex-Officio.

**I. Welcome and Call to Order:**

Kass Benchoff called the meeting to order.

**II. Approval of April 13, 2021 Meeting Minutes:**

A motion was made by Katie Agnew for approval of the April 13, 2021 Board meeting minutes with Geoff Watson seconding the motion. The motion passed.

**III. Treasurer’s Report:**

* Geoff Watson provided the Treasurer’s report. He reported that spring fundraising events have gone well and the auction made approximately $60,000.
* One more $60,000 bill remains to be paid to MNPS, which will leave around $180,000 cash on hand.
* The year went well with respect to the budget. The PTO came in under on expenses and over on revenues, leaving it well positioned for next year. Salaries in particular came in under budget.

**IV.  Principal’s Report:**

* Dr. Young reported that MAP testing is almost done, with just the kindergarten wrapping up its final testing segments.
* There will be a new literacy curriculum next year, and the teachers are really excited about it. They’ve been doing training for it and think it will be a good change for the school.
* The 4th grade is beginning its week-long house competition events and the kids have been really excited about this.
* Friday, May 14 will be the last day the kids must wear SSA, and after that each day will have its own theme, selected by auction winners.
* Field Day will be May 20 and 21.
* The 4th grade promotion ceremony will be on May 24th.

**V.  Co-President’s Report:**

* **Old Business**
	+ Virtual Auction
	+ The auction was a huge success, raising approximately $60,000.
	+ Sock Wars went well, with kids across all grades participating.
	+ Teacher outings are ongoing.
	+ A few events are still in the works, including the Ninja event and Picasso & Popsicles.
	+ Pictures were taken of every in-person student and over 3,000 pictures have been submitted for the yearbook. Each student will receive a digital picture of their class that they can print. Over 300 yearbooks were sold.
* **New Business**
* Board transition
	+ Nahed Zehr introduced the slate for next year’s Board, which would be presented later that evening to the full membership to vote on.
	+ Transitioning from old to new officers will begin after the vote is final.
	+ The slate is:
		- Nahed Zehr – President
		- Katie Agnew – Vice President
		- Caroline Edwards – Secretary
		- John Markham – Treasurer
		- Andrea Rothe – Asst. Treasurer
		- Megan Callendar – Fundraising Chair
		- Christie Boyd – Asst. Fundraising Chair
		- Chris Bradshaw – Communications Chair
* Spanish budget
	+ Money has been allocated for Spanish to be a part-time offering next year and Mrs. Trujilio has asked whether she can still have the full teacher stipend. The Board discussed this and left it as budgeted (50% stipend).
	+ Field Day
	+ Field Day is planned for May 20 and 21, with grades participating in 2-hour shifts. Parent volunteers have been found.
* Tiger Paws
	+ The deadline for students to submit t-shirt designs is next week.
* First Day School Supplies
	+ Sales of First Day School Supplies kits are going well so far, with 87 kits purchased. Approximately 350 have been sold in past years. The school makes $10 per kit.
* May Boxed Lunch for Teachers
	+ There is approximately $900 left in the hospitality fund. The Board agreed it should be allocated to boxed lunches for teachers, to be served on May 25.

**VI.** **Announcements:**

* General Membership meeting at 6:00 to approve budget and PTO slate.
* Last day of school is a half day on May 25th.

**VII. Adjournment:**

Kass Benchoff made a motion to adjourn the meeting. Ginny Dolezal seconded the motion. Meeting adjourned at 5:52 pm.

Katie Agnew

Secretary, PPE PTO Executive Board