

## **2021-2022 PPE PTO Board Meeting Minutes, October 4, 2021**

A regular meeting of the PPE PTO Executive Board was held virtually on Tuesday, Monday October 4, 2021.

The meeting convened at 5:00 pm. President Nahed Zehr presided.

**Attendees:** Russell Young, Principal; Brooke Temple, Vice Principal; Nahed Zehr, President; Katie Agnew, Vice President; Caroline Edwards, Secretary; Chris Bradshaw, Communications Chair; Megan Callendar, Fundraising Chair; Christie Boyd, Assistant Fundraising Chair; John Markham, Treasurer; Andrea Rothe, Assistant Treasurer; Kass Benchoff, Past President; Christie Brumlevee, Teacher Representative; Emily Cary, Teacher Representative.

### **I. Welcome and Call to Order:**

Nahed Zehr called the meeting to order.

### **II. Approval of August 2021 Meeting Minutes:**

A motion was made by Nahed Zehr for approval of the September 2021 meeting minutes with John Markham moved the motion, with Katie Agnew seconding the motion. The motion passed.

### **III. Treasurer's Report:**

- Songwriters generated around \$19,000
- Invest at \$132,000 to date
- \$350,000 cash in bank to date
- \$12,000 for Tiger Cup Revenue
- \$11,000 Tiger Store Revenue

### **IV. Principal's Report:**

- Everyone received data letters last Friday
- Parent/Teacher conferences to be held the end of October
- Navigator Days have been a great opportunity for students to have their voices heard and great feedback was given by them. Next navigator days are October 26 and December 2.
- Budget Reallocation: Not losing any teachers. Recommendations on where to distribute the funds. There is no increase in funds just a reallocation of them.
- A motion was made by Nahed Zehr to reallocate \$8,900 in funds. John Markham moved the motion, with Megan Callendar seconding the motion. The motion passed.

**V. Vice-Principal's Report:**

- None

**VI. President's Report:**

- Invest and Digital Tour Video Complete
- October Membership Meeting tomorrow night at JT Moore with Dr. Young and Dr. Hughes
- Grandparents/Special Friends Day List Record and Contact Information has brought in around \$4,000 in donations
- Kindergarten has highest participation rate for invest

**VII. Vice President's Report**

- None

**VIII. Fundraising Chair**

- Songwriters night- raised around \$19,000
- Small Fundraisers- have big ideas for Talent Night in the Spring and also ideas for Winter Market along with the pumpkin and mum sales going on now. Jersey Mikes Fundraising Night coming up in November

**IX. Assistent Fundraising Chair:**

- Questions about how math and science night can work with covid protocols
- After school hours parents and others can be inside the school building
- Dr. Young said to move forward with plans for math and science night

**X. Communications Chair:**

- None

**XI. Old Business:**

- None

**XII. New Business:**

- Budget reallocation information (on another doc)

**XIII. Announcements:**

- Invest Pledge Deadline after fall Break
- November PTO meeting, Tuesday November 9th, 2021

**XIV. Mrs. Brumleve/Mrs. Carey:**

- Teachers really appreciated donated air purifiers
- Really appreciated tickets to songwriters night

**XV. Adjournment:**

- Nahed Zehr made a motion to adjourn the meeting with Katie Agnew seconding it. Meeting adjourned at 5:45 pm.

Caroline Edwards  
Secretary, PPE PTO Executive Board

## Proposed Budget Re-Allocation

Description	Original Allocation	Adjusted Allocation	Difference
Staff Salaries	130,000	121,100	8,900
Spanish	0	500	-500
Enrichment / Intervention	0	2500	-2,500
Art	2000	2400	-400
Music	3000	3400	-400
PE / Field Day	1800	2500	-700
Copier Maintenance & Supplies	1500	2500	-1,000
Classroom Paper	2500	4000	-1,500
Technology and Subscriptions	10000	11900	-1,900
<b>Total</b>	<b>150,800</b>	<b>150,800</b>	<b>0</b>