

2022-2023 PPE PTO Board Meeting Minutes, Tuesday, September 13, 2022

A regular meeting of the PPE PTO Executive Board was held in person on Tuesday, September 13th, 2022.

The meeting convened at 5pm. President Katie Agnew presided.

Attendees: Russell Young, Principal; Brooke Temple, Vice Principal; Katie Agnew, President; Libby Alden; Vice President; Nahed Zehr, Past President (acting Secretary in Caroline's absence); Chris Bradshaw, Communications Chair; Megan Callendar, Fundraising Chair; Christie Boyd, Community Events Chair; Andrea Rothe, Treasurer; Carlin Graham, Assistant Treasurer; Emily Cary, Teacher Representative; Christie Brumleve, Teacher Representative.

I. Welcome and Call to Order:

- Katie Agnew called the meeting to order

II. Approval of August 2022 Meeting Minutes:

- Carlin made the motion and Andrea seconded
- Motion passed unanimously

III. President's Report:

- Invest kicks off this Friday- the PTO is asking families to donate \$375/student. In addition, there are giving levels and attached recognition for those who want to give a higher level donation.
- GrandFriends Day planning is well on its way. The name has changed from "Grandparents Day" to "GrandFriends Day" to include those who do not have grandparents to attend.
- Budget update: the budget that the PTO passed in March had accounted for \$152,650 for salaries, which includes salaries for Tiger time support, technology support, and Spanish. A few things have happened since March that have required changes. In May, MNPS passed a 4% cost of living adjustment for teachers which the PTO now needs to account for in the salaries it had planned to pay for. Metro also tried to right size salaries based on tenure, so a few others are getting more to right size their pay (to stay competitive with nearby markets). We don't know the full impact of this financially for the PTO, but we believe it will likely require that the PTO raise an additional \$20,000 to meet its commitments for those teacher positions (back of the envelope guess). We will know more in the weeks ahead.
- There may be some budgetary changes that can be made regarding what is in the school's budget vs. what is in the PTO budget that could help ameliorate some of this cost. Moreover, because our enrollment is higher than what was projected, we are going to get approximately \$81,000 more in the school's metro budget.

- Katie and Dr. Young are discussing how to best maximize these budgetary changes while trying to minimize the budget differences yet maintain all the services we have committed to.

Nahed made a motion to approve up to \$25,000 in salary expense to cover teacher salaries for Tiger Time support, technology, Spanish, and counseling, to account for the 4% cost of living adjustment and salary right-sizing that happened over the summer. Miss Brumlevee seconded. Motion approved unanimously.

- Building update: Nahed and Katie sat down with David Profitt a few weeks ago (in charge of construction at Metro schools). They learned that Metro has \$300 million of deferred maintenance, and 3 schools ahead of us in their list of priorities. We are waiting to understand what the Mayor will give Metro schools in regard to their capital budget. We are hopeful that there will be enough given to ensure that PPE gets construction money in the fall metro capital budget. Angie Henderson, one of our elected City Council members, has communicated to us that this is her highest priority - and she has continually communicated the same to the Mayor's Office. We are waiting to hear from her to understand how to rally our parents for a letter writing campaign. We are hopeful that we will receive full construction money in this fall Capital Spending Budget and stay on track to open doors to our new school by August of 2023.
- Kelly Terrell is working on a speaker series for the year - potentially with the Japanese consulate as well as representatives from the Chinese and Kurdish communities.

IV. Principal's Report (Ms. Temple)

- Dr. Young is accepting the Reward School award at tonight's school board meeting. The state looks at a number of factors, including growth, attendance, test scores, and so on. This recognition is a tremendous testament to the hard work of the students, teachers, staff, and we're so proud of this award!
- There is an Open House on Thursday, November 3rd, for perspective parents from 5 to 7pm.
- Navigator Days are being worked out. 4th graders will be responsible for several of them this year - they're doing it by house.

V. Treasurer's Report

- \$165k in the bank. The money market has around \$200k.
- Highlights in the budget: Roar Store has already grossed over \$18k (the goal was \$18,000), and Songwriters Night has already hit their goal (is already at \$21,000 in revenue). Tiger Cup is also doing well. On the expense side, things are primarily as planned with no red flags.
- One note to make is that First Day Supplies is not going to meet budget by approximately \$800 because they changed their commitment to us from the previous year. Last academic year, they donated \$10 per kit to our school and

this year they are only donating \$5 per kit. We will reevaluate our partnership with them based on this change for the next academic year.

- Teacher reimbursements process has been updated and streamlined so that teachers can be reimbursed faster.

VI. Vice Presidents Report

- Sponsorships for all fundraisers are being streamlined so that each level of sponsorships is as similar as possible. Once this language is finalized, it will go out to the committee chairs. One of the ideas is to have a “friends of” category for certain school events to help generate additional funds and opportunities for people to give.
- Vicki Markham is heading up GrandFriends Day (November 3rd and 4th) – we’re continuing to look for ways to be more engaged with our school.

VII. Community Events Chair Report

- Family picnic was a great success
- Science and Literacy Night are going to be the same week - we’re going to have a planetarium dome (October 24 and 27th).

VIII. Fundraising Chair Report

- Tiger Cup was a huge success – we are waiting on final profit numbers.
- Percy’s vintage closet is coming up - this is our first year and we’re hopeful this fundraiser will be successful and repeated yearly.
- Songs Under the Stars sold a tremendous amount of tickets quickly.
- The photography fundraiser has filled up extremely quickly and already made the school \$800.
- Pumpkin and Mums sales are strong again.
- There are several dine out nights coming up - one at Shake Shack, one at Green Hills Grille, and we’re also having a skate night.
- We are also starting a monthly Papa John’s night.

Meeting adjourned 5:53pm