

2023-34 Percy Priest Elementary PTO Executive Committee Meeting Minutes, October 17, 2023

A regular meeting of the PPE PTO Executive Board was held in the school library on October 17, 2023.

The meeting convened at 5:05pm. President Libba Alden presided.

Attendees: Russell Young, Principal; Libba Alden, President; Carlin Graham, Treasurer; Mary Grace Robb, Vice Treasurer; Marcy Burrige, Fundraising Chair Report; Claudia Levy, Community Events Chair; Chris Bradshaw; Erin Kaiser, Secretary; Katie Agnew, Past President; Kate Allen, Teacher Liaison; Christine Brumleve, Teacher liaison.

I. Welcome & Call to Order

1. Libba Alden called the meeting to order.

II. Approval of Prior Meeting Minutes

1. A motion was made by Katie Agnew for approval of the Sept 12 meeting minutes with Carlin Graham seconding the motion. The motion was passed.

III. President's Report

1. Libba Alden provided the President's report.
2. She reported that we surpassed our INVEST monetary goal with school participation at 91.6%.
3. She also expressed thanks to everyone in the PPE community who contributed to all of our many, many fall events!

IV. Principal's Report

1. Dr. Young provided the Principal's Report.
2. He reported that PPE started off the second 9 weeks of the year with a bang! Walk to school day was a success.
3. He expressed special thanks to our amazing teachers!
4. Classroom associates are providing vital help, especially with scheduling upcoming parent teacher conferences.
5. Diana Baxter replaced Mrs. Twitchel, starting this week.
6. PPE has a team for the ALS walk coming up on Saturday, as part of Navigator Day and outreach. Special thanks to Shaw family and Tim Shaw and Kennedy Phalen, who is orgnaizing the walk in Nashville and came to school to talk with 5th graders on Navigator Day.

V. Treasurer's Report

1. Carlin Graham provided the Treasurer's report and review of the budget to date.
2. She reported that all fundraisers have surpassed their budgeted goals this quarter, including INVEST, Songwriters Night, and Roar Store.
3. Income from the First Day School Supplies will show up next month. It was suggested for future years that we advertise that PPE gets a portion of these sales.

VI. Community Events Chair Report

1. Claudia Levy provided the Community Chair Report.
2. She reported that Grandfriends Day is coming up, planning is still underway.
 - i. Ms. Marchetti will lead the kids in a musical program, followed by visit to the classrooms and the library for the book fair.

- ii. Banner and gifts have arrived; refreshments and flowers are reserved; backdrop for music program is being made; Roar Store will be present. This year we will have a unique RSVP system so that nametags can be prepared ahead of time. A hard copy flier will go out in Friday folders this week.
- iii. The only outstanding thing to work out is the RSVP system. Ms. Brumleve suggested teachers get a list of who is coming. Dr. Young is working on exact scheduling.
- iv. Visual arts meeting will be this week. December 7

VII. Fundraising Chair Report

1. Marcy Burrige provided the Fundraising Chair Report.
2. She reported that this week we have Papa Johns fundraiser on Thursday. Dr. Young will send out Remind message that day.
3. Brentwood Skate fundraiser will be next Tuesday. Shake Shack the following Monday. Jenis in 12S the next week. Charleston Wrap kicks off this Friday. Our code for the Minted fundraiser is ready and will be sent to families in early November. Wreaths fundraiser will also take place in early November.
4. Katie Agnew suggested sending an email to grandparents about our small fundraisers. Chris and Libba will talk to Vickie Markham.

IV. New Business

1. Katie Agnew gave an update on the Storyteller Speaker Series.
 - I. Our first speaker was PPE mom Negar Ahmadi and her daughter, 5th grader Narya, sharing about Kurdish culture, and it was a hit and a huge success.
 - II. Next up is Ada Ari sharing about African culture on Nov 13
 - III. Other potential speaker opportunities include Chinese New Year, a mariachi band for May, and Mr. Lincoln around Presidents day.
 - IV. Katie encouraged everyone to brainstorm and reach out if anyone has any ideas or connections on other speakers.

V. Adjournment

1. Libba Alden made a motion to adjourn the meeting at 5:50pm.

Erin Kaiser
Secretary, PPE PTO Executive Board