

## **2023-34 Percy Priest Elementary PTO Executive Committee Meeting Minutes, February 13, 2024**

A regular meeting of the PPE PTO Executive Board was held in the school library on February 13, 2024.

The meeting convened at 5:08pm. President Libba Alden presided.

**Attendees:** Russell Young, Principal; Brooke Temple, Vice Principal; Libba Alden, President; Jenny Alfrey, Vice President; Carlin Graham, Treasurer; Mary Grace Robb, Vice Treasurer; Marcy Burridge, Fundraising Chair Report; Claudia Levy, Community Events Chair (by phone); Erin Kaiser, Secretary; Christine Brumleve, Teacher Liaison.

### **I. Welcome & Call to Order**

1. Libba Alden called the meeting to order.

### **II. Approval of Prior Meeting Minutes**

1. A motion was made by Katie Agnew for approval of the January meeting minutes with Jenny Alfrey seconding the motion. The motion was passed.

### **III. President's Report**

1. Libba Alden provided the President's report.
2. She reported that preparations and ticket sales for the spring auction are going well. There will be two busses from Green Hills, and Matt Bettinson will likely be emceeding the event.
3. Teacher appreciation week has kicked off with breakfast, lunch, signs, cards, flowers, etc. This is the first year we've done it in February instead of May, and there is positive feedback with move. It sounds like this will be a good week to do it next year, but it will have to be decided.
  - 3.i. Ms. Brumleve confirmed that the teachers feel very appreciated!

### **IV. Principal's Report**

1. Dr. Young provided the Principal's Report.
2. He reported that the leadership team met to get plans in place and set goals for next year. Jenny Alfrey attended on behalf of the PTO. Current projection for next year is on the cusp (wrt to teacher ratios, etc). It is very important for all families, especially those with 4<sup>th</sup> graders, to respond to the retention survey now (even if it is "I don't know")!
3. We are all looking forward to Terri McConnell's presentation at the General Meeting immediately following this meeting.
4. We have received samples finishes and selections for the new building!
5. Test scores are out, and MNPS is top ten in the country for post-pandemic academic recovery. Dr. Young and Ms. Temple will make a new-and-improved video on interpreting and understanding test scores.
6. February activities include the Mr. Lincoln presentation and a speaker series event relating to Asian culture.
7. There is a door decorating contest underway for Lunar New Year.
8. For Black History Month, all students received a reading calendar. It has been a huge success. Big thank you to Natalie Williams for curating and making this happen.
9. February Navigator Day will have a presentation with the Nashville Dolphins
10. We will check in with Ms. Sonya and Ms. Morgan in the office to see how the PTO can assist while Ms. Cathy is out (until spring break).

**V. Treasurer's Report**

1. Carlin Graham provided the Treasurer's report. She gave a review of budget performance to date. We are doing well and above projections. We are paying out some auction funds, but no major expenses at this time. Teachers are submitting final receipts.
2. Mary Grace Robb reported that INVEST currently stands at around \$220k, with a budget of \$180k.

**VI. Vice President's Report**

1. Jenny Alfrey provided the Vice President's Report.
2. She reported that she is looking at filling out the 2 exec board job openings for next year: Vice President and Vice Treasurer.
3. She is also looking at ways to get more people to attend PTO meetings

**VII. Community Events Chair Report**

1. On behalf of Claudia Levy, Libba Alden provided the Community Chair Report.
2. She reported that Percy's Reading Party will be held on February 29 (leap year). All things reading! It will be chaired by Kristin Gentry and tied into Read-a-thon, which has a Pippi Long Stockings theme this year.
3. Math Night will be held on March 21. Elizabeth Raggio is chairing and working with Mathnasium. It will be timed with Math March Madness, which Kate Allen is running.
4. Science Night will be at the end of April. It is chaired by Maria H, and there will be multiple stations from different vendors (e.g. Adventure Science Center, Vanderbilt, etc) with a huge variety of activities, including brain people, mind glow, luminescence, zoo activities, and dissecting a sheep's brain (for older kids).
5. There will be a Talent Show on May 17. It will be for participants in grades 1-5, but all are invited to attend. All talents are welcome, and we will need kids involved in stage crew and backdrop. There may be a judges table (parents??) to give out superlatives. We hope to give out participation t-shirts or other souvenir. They are brainstorming possible names. We will need an emcee – potential to hold 5<sup>th</sup> grader auditions for the role.
6. A PPE Fun Run is scheduled for Sunday, May 5. We will team up with the Forest Hills Pathway group and block off Otter Creek. Hope to have t-shirts, possibly color bursts, and refreshments. Plans are just getting started, so we will have more of an update in March.
7. Budget updates relating to new activities:
  - 7.i. We will not have a Spring Picnic this year due to construction. We will not have a Spring Sing this year due to changes in the music teacher position.
  - 7.ii. We don't have a line item for the Talent Show or the Fun Run.
    - 7.ii.I. Talent Show potential expenses: speakers, sign, decorations. Hoping that much of this could be donated.
    - 7.ii.II. Fun Run potential expenses: security (estimated \$1,000 for blocking street), drinks, color burst, t-shirts
  - 7.iii. It was proposed that we reallocate money from the Spring Picnic to the Talent Show and Fun Run. This is a good sponsorship opportunity! We just need to make sure we remember this reallocation as we budget for next year.

**VIII. Fundraising Chair Report**

1. Marcy Burrige provided the Fundraising Chair Report.

2. She reported that the PTO used book sale will take place March 20-22. Chaired by Gillian Stewart and Avery Van Pelt. They have lots of inventory, and any extra books left over will be donate to Book 'em. Dr. Young confirmed that a link will be going out this Friday for teachers to sign up for time slots
3. Parnassus Spirit Night will be on February 23<sup>rd</sup> in conjunction with Read-a-Thon.
4. Chill 'N Nitrogen Ice Cream fundraiser will be on March 5 (day off of school) from 1-9pm.
5. Upcoming Spirit Nights:
  - 5.i. March - Dough Birds
  - 5.ii. April – Nashville Sounds.

#### **IV. New Business**

1. Katie Agnew report on the new building/gym fundraiser.
  - 1.I. So far, we've raised \$3.1 million (\$500k donated today). All contributions have been personal, not corporate. We are still waiting to hear from several potential corporate contributors.
  - 1.II. Forest Hills meeting on Thursday. Everyone should attend!
  - 1.III. The school board approved the new design but did not allocate more money.
2. Dr. Young reported on the new building construction. All is on track, and there will be a big progress made during the summer.
3. Dr. Young made suggestions for getting more parents to attend general PTO meetings. PTO punch card? Try different times? We will all brainstorm for next meeting.

#### **V. Adjournment**

1. Libba Alden made a motion to adjourn the meeting. Meeting adjourned at 5:49pm.

Erin Kaiser  
Secretary, PPE PTO Executive Board